



CAMRA Birmingham Beer Festival Staffing Form 2011

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Please return completed forms to me by post to the above address or preferably sent as an attachment via email
By Monday 26th September 2011
(see notes on page 2 on latest return date)

Dear CAMRA Member,

Birmingham Beer Festival 2011 are seeking volunteers to help with all aspects of this year's festival, we require help on the dates and times listed below and would welcome any help even if you can only spare a few hours.

Please fill out this form and return it to me. Do feel free to contact me for any further information you may require. We are holding Birmingham Beer Festival 2011 at Second City Suite again for the second time and hope to see you as part of the team. **Friday evening Session will be our busiest time and if you can volunteer at this busy time your tokens will be doubled (from 7pm onwards)**

Personal Details.

Name:		Phone:	
Address:			
Postcode:		Email:	
CAMRA Member No:		CAMRA Branch:	

When Can You Work.

Insert a V where you can work the full hours for each session, if you can only work part of a session indicate this by indicating the hours you are available. **Bold indicates the days when most help is needed.**

<u>Set Up/Take Down</u>	0900-1200	1200-1500	1500-Finish (Approx 1700-1800)
Friday 21 st Oct			
Monday 24th Oct			
Tuesday 25 th Oct			
Wednesday 26 th Oct			
Sunday 30th Oct			
Monday 31 th Oct			

If Volunteering for Set Up/Take Down and you have safety gloves, safety Shoes or a hard hat please bring these for Health & Safety reasons (these can also be provided, but your own equipment may be more comfortable) During these days you will earn £10 of Beer Festival Tokens per day (pro-rotata for half day) These can be exchanged for special tokens to be used in selected local pubs.

<u>Opening Days</u>	1000-1400	1400-1800	1800-2000	2000-Close*
Thursday 27 th Oct				
Friday 28 th Oct				
Saturday 29 th Oct				

*The festival closes at 2300 hours each day, staff are required until 2330 hours.

All staff must report to a Staffing Officer on arrival to ensure they have received their staffing pack & Health & Safety brief. During these days you will earn £1.40 of Beer Festival tokens per hour for each hour you work. On Friday from 7pm till finish this doubles to £2.80 Tokens per hour.

Continued overleaf

The following is the list of jobs that we have at the festival, if you have experience in an area please enter a ✓. If there is an area that you wish work in but require developing please enter a ✓ for this. Anyone who does not enter a preference will generally be working on one of the beer bars.

Whilst we will endeavour to accommodate all reasonable requests for you to work in particular area(s) this cannot be guaranteed.

Jobs	Experienced	Interested in Developing
Entrance Staff		
Stewards		
Games Stand		
Products Stand		
Membership Stand		
Cider/Perry Bar		
Local Bar		
National Bar		
Bar / Cellar Manager		
Foreign Beers		
Or indicate some other way in which you may be able to assist the festival, I.E. if you have a specialist skill that may be of use.		

Staff T-Shirts

If you return this form us by 26th September we will provide you at the festival with at least one staff t-shirt, please indicate you preferred size below. Any forms received after this date will not be able to choose a t-shirt size, however a limited number of XL t-shirts will be available to those who send in a form after this date.

T-Shirts (please circle your preferred size)	S	M	L	XL	2XL
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Travelling Back From Beer Festival

For staff who can only get home after working right to the end of the festival by taxi and have worked at least 8 hours that day, we will provide a taxi if you live within 20 miles of the festival. Please note you may be required to share a taxi, please only use this service if no other transport options are available. On the Saturday night transport will be available as normal after the festival at and at the end of the Indian Meal (see below)

Home location:	Mode of transport to festival; Walk / Bus / Train / Taxi / Car / Cycle. Please Circle.
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Saturday night celebration meal

Birmingham Beer Festival will be holding a Beer Festival Volunteers end of Festival meal consisting of Indian Fayre at the end of the festival on Saturday. This will commence after the festival closes, and any beer and cider that remains can be consumed. Please indicate if you wish to attend. **YES/NO**

Sunday take down day

This really is the day where we need as many people as possible! Please consider helping on this most vital day, we were sadly lacking in numbers for this day last year, so please considering helping on this day.

For those helping on the Sunday we will have a lunch break followed by an evening thank you meal, so please put your name down for Sunday 30th October if you can.

Early in 2012 there will be beer related helper's trips, with transportation funded by the festival so look out for this early next year for those who work at the festival this year.

Ian Allen

Birmingham Beer Festival staffing team

Festival website; <http://www.birminghambeerfestival.org.uk>